

## TDMC Covid Guidance 2021



Recognised  
Club

In order for Truro and District Motor Club to continue to organise motorsport events during the coronavirus pandemic, changes must be made to usual processes and procedures to ensure the safety of all. This document sets out the measures TDMC will take, in association with current UK Government and Motorsport UK guidelines in order to run safe events during this time.

It is vital that all persons associated with or attending the event read all of the documentation provided and agree to adhere to all that is required of them.

All forms referred to below will be available on the Truro and District Motor Club website.

- You must not attend an event should you, or any person in your household, be displaying symptoms of COVID-19.
- You must not attend should your attendance be contrary to any travel restrictions that may be in place at the time, including restrictions for overnight stays away from home.
- You must respect social distancing at all times.

- **COVID-19 Officer**

In accordance with Motorsport UK guidance, we are required to appoint a COVID-19 officer to ensure guidelines are adhered to at all times. The named officer will be responsible for reporting any transgressions to the Clerk of the Course and Motorsport UK.

- **Officials**

Should any official have specific requirements in order to attend or to fulfil their role, this must be conveyed to the Event Secretary at the earliest opportunity.

Officials who have been allocated roles must confirm to the Event Secretary their continued availability no later than 10 days before the event.

Officials Pre-Event Declaration Forms must be completed and returned by email to the Event Secretary, together with a copy of the relevant official's licence (front and back), no later than 5 days before the event.

There will be no signing-on location at the event; the Pre-Event Declaration Form acts as your signing-on. Therefore, failure to return the form and accompanying documents within the timescale mentioned above will result in you not being signed on for the event.

Officials will be provided with contact numbers for all relevant personnel. Event safety radios should be used for event communications only, any further communication with personnel should be via the contact numbers provided. Officials should not be approached at the event.

PPE will be **required** in accordance with Motorsport UK guidance. For officials, recommended PPE is [face masks] should social distancing not be possible. Officials are encouraged to bring along their own additional PPE should they personally require it.

Service Providers submitting invoices must do so by email, together with a contact telephone number, to [treasurer@trurodmc.co.uk](mailto:treasurer@trurodmc.co.uk).

- **Marshals**

Marshals are an integral part of any event and levels of which determine whether an event can operate. During these times marshals will be asked to indicate in advance to the Event Secretary/Chief Marshal their intention to attend the event no later than 10 days before the event. This is necessary to enable the club to make decisions in relation to the running of the event should minimum amounts not be reached.

Marshals who have confirmed attendance will be sent the Officials Pre-Event Declaration Form by email. This must be completed and returned by email to the Chief Marshal no later than 5 days before the event.

There will be no signing-on location at the event; the Pre-Event Declaration Form acts as your signing-on. Therefore, failure to return the form within the timescale mentioned above will result in you not being signed on for the event and therefore ineligible to participate.

Should you complete the declaration form and then become unwell or otherwise unable to attend, kindly notify the Event Secretary/Chief Marshal as soon as possible.

The usual gathering for marshals briefing pre-event will not take place. Marshals will be allocated their role in advance and provided with the appropriate post notes and marshals briefing by email, as well as contact details for event officials. There will be no printed copies available. On arrival at the event, marshals should proceed directly to their allocated post.

If a marshal is inexperienced in the role, they should communicate this to the Chief Marshal who will provide additional guidance/training as necessary.

PPE will be provided in accordance with Motorsport UK guidance. For marshals, recommended PPE is [face masks] should social distancing not be possible. Marshals are encouraged to bring along their own additional PPE should they personally require it.

- **Competitors**

There will be a strict maximum and minimum entry level for events.

Entries will open on the date mentioned in the Supplementary Regulations for the events, and will close strictly 10 days before the event. No late entries will be accepted under any circumstances. The club needs to take these measures to enable it to make decisions on the running of the event should minimum numbers not be reached, not only for competitors but also officials and marshals.

All event communications will be by email.

All entries will be made by electronic means, accompanied by full payment. Paper entry forms should not be sent to the event secretary. Cheques and cash will not be accepted at this time.

Double driven cars will be accepted. It is the competitor's responsibility to ensure all contact parts are sanitised sufficiently between driver changes.

The Final Instructions for the event will be sent by email along with the drivers briefing notes and Competitor Pre-Event Declaration Form. The form must be completed and returned by email to the Event Secretary, together with a copy of the relevant competition licence and club membership card (front and back) no later than 5 days before the event.

There will be no signing-on location at the event; the Pre-Event Declaration Form acts as your signing-on. Therefore, failure to return the form and accompanying documents within the timescale mentioned above will result in you not being signed on for the event and therefore ineligible to participate. In this circumstance your **full** entry fee will not be refunded.

There will be no notice board at the event. Notices will be conveyed by the commentator.

The Final Instructions will contain contact numbers for event officials. Do use these should you have any queries. Officials should not be approached at the event.

On arrival at the event, competitors must park appropriately in the paddock area to enable social distancing measures to be observed at all times. Enclosed awnings are not permitted.

Competitors are encouraged to bring their own PPE should they personally require it.

The club must observe social gathering requirements and control the amount of people in attendance. Competitors will be responsible for all personnel brought with them and should any of their party not adhere to the regulations, they will be removed from the event.

Dogs will not be permitted.

Competitors will be required to complete the Pre-Event Scrutineering Declaration (within the Competitors Signing-On form) before the event which will replace the majority of pre-event scrutineering. Vehicle inspections will take place at the event if deemed necessary and checks will be selected and carried out to minimise contact with the vehicle.

The event will have a remote scrutineering location where drivers will remain in the car and await direction from officials. Helmets and overalls must be available for inspection; the competitor may be asked to hold these items up from a safe distance to enable the scrutineer to confirm they meet the safety requirements. Should a competitor be asked to exit the vehicle, social distancing measures must be observed.

Only competitors may attend scrutineering. **If allowed**

There will be no signing of paperwork or issue of stickers.

Further event inspections may take place at the scrutineers discretion.

Sound testing will be carried out, competitors must follow instruction from the noise scrutineer.

The usual gathering for drivers briefing pre-event will not take place. All competitors will be sent the drivers briefing notes by email as mentioned above; there will be no printed copies available. If a competitor is inexperienced, they should communicate this to the Clerk of the Course who will provide additional guidance as necessary.

Competitors will be given the opportunity to walk the course provided social distancing rules are observed. **Please leave sufficient time for this.** There will be no convoy runs.

The commentator will provide information regarding batch start times. Competitors should proceed to the start line in numerical order in accordance with the commentator's guidance.

Competitors will align themselves at the start line with visual guidance from the start line marshals. They are not permitted to touch the vehicles.

If a competitor leaves the track during a run, they must stop and wait. A marshal will attend from the front to assess the situation; they will make no attempt to touch or move the car. The competitor should give a thumbs up to confirm they are able to proceed; if no response is given Rescue Services will be called.

If recovery is needed, competitors should exit the vehicle and move to a suitable location.

There will be no printed times displayed at the event. The commentator will announce competitor times and online times will be available through SW Timekeeping (WiFi permitting).

**Any changes on the day via notices will be read out by the commentator and emailed the evening before.**